

# The Real Apprenticeship Co.




# Digital platform

- Advertising opportunities
- Recruitment of apprentices
- Online portfolio
- Assessment and Quality Assurance
- MI tool
- Reporting and batch returns
- Single multipurpose platform



Recruitment

Application



The Real Academy

My account

My CV

Log out

My Dashboard

Why The Real Academy?

My CV

Job search

E portfolio

My Dashboard

What?

Where?

Find jobs

Field of study

Occupational field

Employment type

Required IT skills

Required general skills

Location

216 Jobs found

Get notified for similar jobs? Subscribe using the Job Agent!

Howdens Academy Apprenticeship

Ascot

Apprenticeship | NVQ

• Apply

Howdens Joinery Warehouse Apprenticeship

Apprenticeship | NVQ

• Apply

Howdens Joinery Warehouse Apprenticeship

Wareham

Apprenticeship | NVQ

• Apply

Howdens Joinery Business Development Apprenticeship

Diss

Apprenticeship | NVQ

• Apply

Howdens Joinery Business Development Apprenticeship

Kings Lynn

Apprenticeship | NVQ

• Apply

Howdens Joinery Business Development Apprenticeship

Sheffield Halfway

• Apply

Howdens Joinery Warehouse Apprenticeship

Sheffield Halfway

• Apply

Howdens Joinery Warehouse Apprenticeship

Carcroft

• Apply

Howdens Joinery Warehouse Apprenticeship

Braintree

• Apply

Print Logistics Traineeship- Williams Lea Tag (DHL)

London

• Apply



View

Edit

### International Packer / Porter (non-driving)

Apply

General Duties

Person Characteristics

Working Arrangements

Benefits

Employer:

Job Region:

Occupational Fields:

Fields of study:

Employment type:

Required education level:

Years of experience:

To carry out packing, loading and warehouse duties as directed in a timely and professional manner.

To ensure all customers' effects are, at all times, suitably protected and handled carefully to prevent loss, damage or deterioration.

To ensure quality control with regard to packing standards is carried out as directed.

To carry out all duties in compliance with company, quality procedure and FAIM requirements.

Physically fit

High degree of spacial awareness and ability to judge apertures and sizes quickly

A peoples person with a tendency to attention to detail

Early to bed, early to rise!

30 hours per week (additional hours will be offered subject to availability)

Early starts (usually 6am) with flexibility over start and finish times

A 5 in 7 weekly shift pattern, although must be willing to work evenings/night shifts if needed

London living wage

20 days holiday plus bank holidays

A range of local initiatives

Harrow Green - London

London

Logistics / Transportation

Logistic / Production

Apprenticeship

Full time

NVQ Level 1

## Learner Dashboard - Nikki-Jade Clare

Record of Achievement	
Framework	Business Administration (England)(Intermediate)
Start Date	29-09-2015
Predicted End Date	30-09-2016
Framework Status	in progress
Risk	low
GAP Analysis	View GAP Analysis
Learner Managers	Next Session
shazie Hussain	You currently have no new appointments
shussain@therealcompany	

### Tools

Evidence Library
Personal Folder
Curriculum Vitae (CV)
Personal Learning Record
Diagnostics
Apprenticeship Completion Certificate
EXPIRED/EXPIRING EMPLOYER HASP

### Completion

On Programme assessment



Parts	
<b>Part 1</b> Review of actions and objectives set from the last session/review:	Nikki has completed the practice paper left with her on my last visit as planned
<b>Part 2</b> Progress towards achievement/identified barriers to progress possible solutions:	I went through this paper with Nikki today ad we looked at her answers using the marking scheme to score them Nikki has done really well with this scoring 27/30 and she is very pleased with this result. We have printed off another practice paper which she will complete between today and my visit next week when she will take the reading level 2 test
<b>Part 3</b> Agreed action for next visit/review:	Complete practice paper reading level 2 November 2015 - to complete this in the allotted time of 60 minutes by setting a timer and stopping when timer goes off
<b>Part 4</b> Learner comments and grade between 1 and 5 (1 being excellent and 5 being poor):	1- Sue again was very supportive. We went through the practise paper which Sue left me to complete and I am very happy with the results I got on that. I have one more practise exam test which I will complete before my exam.
<b>Part 5</b> Employer Comments and grade between 1 and 5 (1 being excellent and 5 being poor)	1 - Nikki is doing very well with her functional skills and has been practising very hard which has been seen with the excellent score on her practice test.

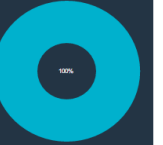
Qualifications				
Title	Completion		Add Evidence	View Units
BTEC Level 2 Diploma in Business Administration (QCF)	29/09/15 - 30/09/16 100% 100%		+	↓
Edexcel Functional Skills qualification in Mathematics at Level 1	29/09/15 - 29/09/15 0% 0%		+	↓
Edexcel Functional Skills qualification in Mathematics at Level 2	29/11/15 - 30/03/16 100% 100%		+	↓
Edexcel Functional Skills Qualification in English at Level 1	29/09/15 - 29/09/15 0% 0%		+	↓
Edexcel Functional Skills qualification in English at Level 2	29/10/15 - 29/02/16 100% 100%		+	↓
Edexcel Functional Skills qualification in Information and Communication Technology (ICT) at Level 1	04/01/16 - 04/06/16 100% 100%		+	↓
Edexcel Functional Skills qualification in Information and Communication Technology (ICT) at Level 2	29/09/15 - 29/09/15 0% 0%		+	↓



### Actual Progress



### Time Progress



Evidence Upload

Upload Evidence for Unit: Unit 11: Provide Administrative Support for Meetings

Title

Description

Evidence Type

Performance Knowledge

Is this evidence acceptable?

Yes

No

Comments

Assessment Method:

☐ Product

☐ Observation

☐ Witness Testimony

☐ Q&A

☐ Professional Discussion

☐ External Testing

☐ Statement

☐ Reflective Account

☐ Accredited Prior Learning

☐ Other



GAP Analysis

Learner Evidence GAP Analysis

Learner Name

Nikki-Jade Clare

Learner Dashboard

Back to Learner Dashboard

Framework Name

Business Administration (England)(Intermediate)

Qualification

BTEC Level 2 Diploma in Business Administration (QCF)

H5061893 : Unit 1: Communication in a Business Environment - EXTRA UNIT

0 awaiting signoff

1 1

1 2

1 3

1 4

2 1

2 2

2 3

2 4

2 5

2 6

3 1

3 2

3 3

3 4

3 5

3 6

Performance knowledge

1 1 1 1 8 7 8 6 9 7 5 4 2 2 2 2

2 2 2 2 1 1 1 1 1 1 1 1 1 1 1 1

A5061964 : Unit 2: Understand Employer Organisations

0 awaiting signoff

1 1

1 2

1 3

2 1

2 2

2 3

Performance knowledge

1 1 1 1 1 1

3 3 3 4 3 4

J5061899 : Unit 3: Principles of Providing Administrative Services

0 awaiting signoff

1 1

1 2

1 3

2 1

2 2

2 3

3 1

3 2

3 3

3 4

4 1

4 2

4 3

4 4

5 1

5 2

5 3

5 4

6 1

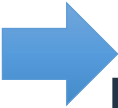
6 2

6 3

Performance knowledge

1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2



Nikki-Jade Clare's Evidence

Status:

Select Status

Learner:

Select Learner

Business Administration (England)(Intermediate)

BTEC Level 2 Diploma in Business Administration (QCF)

Unit 1: Communication in a Business Environment

Title: qa unit 1

Description: lo 1

Type: file

Date Uploaded: 18-11-2015

View Evidence

Signed By Learner

Signed By Learner Manager

Evidence Accepted

Employer Signature Exempt

Title: meeting schedule

Description: meeting schedule

Type: file

Date Uploaded: 16-03-2016

View Evidence

Signed By Learner

Signed By Learner Manager

Evidence Accepted

Employer Signature Exempt

Title: meeting schedule

Description: meeting schedule

Type: file

Date Uploaded: 16-03-2016

View Evidence

Lead IQA Actions

Assign IQA to Learner Managers

Set/View Sample Data

Set Rag Levels & Percents

Find a Learner

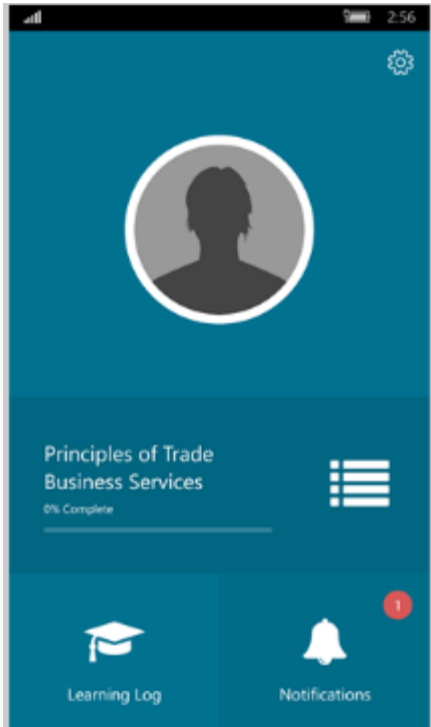
the real apprenticeship co.

Assessment  
& Quality  
Assurance

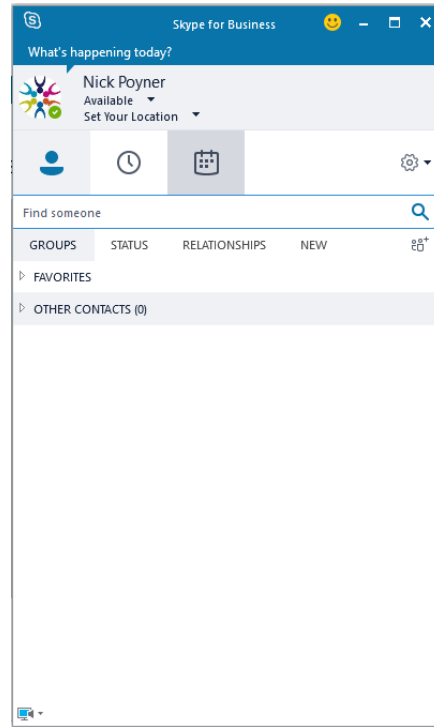
## Reporting

[illegible]

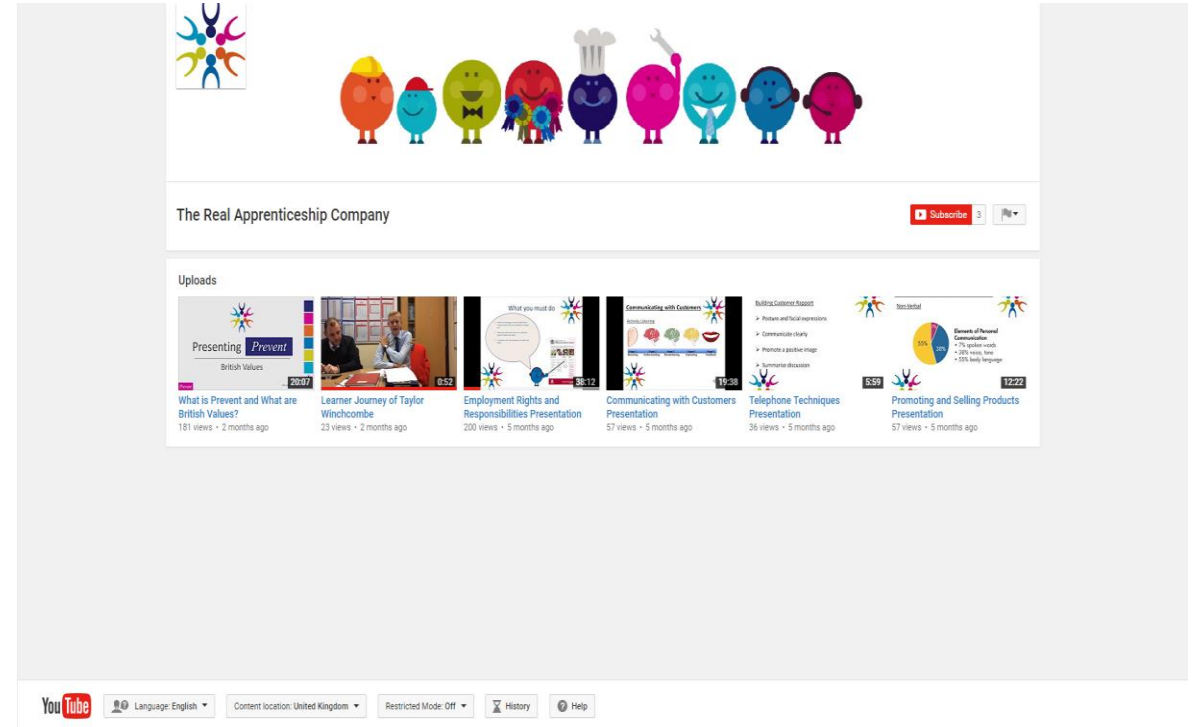
Remote  
support



Real  
Academy  
App



Skype



YouTube  
Video Library



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# Highlights

- Learner driven system
- Total transparency - Employers have individual access
- National and International workplace delivery, not tied to a location
- No forms, signatures are digital with individual logins
- Reporting meets Ofsted guidelines
- Compliance checker
- System outputs to batch returns system
- Tablets and smart phones issued to learners
- Staff currently studying Digital Learning Design qualification
- Shared platforms in addition to Real Academy using Microsoft Office 365
- Virtual “classroom” with cohort groups over webinar
- Cost saving
- Aim to be 100% digital by 2020

